

# SILEBYTOWN CRICKET CLUB *est 1895*



Ground: Mill Lane, Sileby, Loughborough, Leicestershire, LE12 7NF

[www.silebytown.co.uk](http://www.silebytown.co.uk)

Jane Sharman  
Membership Secretary  
Sileby Town CC  
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Leicester. LE3 8HN

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Dear Player / Parent

Following the 2018 AGM the Club membership has been agreed and the subscriptions for the 2019 season will all increase by £5 for each age group for the season.

As we continue to have success with the early payment of membership fees, we will continue with the club membership as an annual fee commencing in February. The subscriptions will therefore become due on 1<sup>st</sup> February 2019 with a window of opportunity running from this date until the weekend of April 6<sup>th</sup>/7<sup>th</sup> for them to be paid.

In line with league regulations, a player cannot represent the Club and be insured while participating in a match if their subscriptions have not been paid. As a result, a player **will not be considered for selection** for either a junior or senior match unless their subscriptions have been paid in full by the 6<sup>th</sup>/7<sup>th</sup> April 2019. This allows a window of at least 8 weeks for the subs to be paid before the cut off date.

Once the cut off date has passed, a penalty charge will be levied against each subscription level. This payment system has worked extremely well in the previous seasons, with very few having to pay the increased level. Please take the opportunity to pay early, payments spread over the 2 months with prior arrangement will be acceptable. However, if you do choose to pay in instalments you **MUST** have paid in full **before the start** of the season so a payment in February followed by a payment in March will be necessary.

Also, as previously due to league regulations, we are required to submit full details for each playing member. This includes postal address, date of birth and also a contact number. We have asked in previous seasons for this information for Club records and you will find your own personal registration form enclosed. **We WILL NOT accept a subscription payment without a fully completed/amended and signed registration form including parents and children for Junior membership. Please be aware that once a player represents the club in the Saturday League, he IS NOT ELIGIBLE TO PLAY FOR ANY OTHER LEAGUE CLUB ANYWHERE WITHOUT BEING TRANSFERRED OFFICIALLY**

The subscriptions for 1 February to 31 December 2019 are:

	Subscriptions		Match Fees	
	Early (and new members)	Late (existing members only)	Senior Game	Junior Game
U11 & KWIK	£35	£45	N/A	£2
U13	£55	£75	N/A	£2
U15	£55	£75	£6	£2
U17	£55	£75	£6	£2
GIRLS	£55	£75	£6	£2
Concessions	£70	£85	£6	-
Seniors	£85	£115	£6	-
Ladies	£50	£70	£4	-
Ladies Concessions	£41	£60	£4	-

Senior (men and women) midweek games (evening) will pay a match fee of £1.

All Leicestershire and Rutland League and senior match fees will be £6 per-match regardless of the competition which helps towards the cost of match balls and umpires' fees. Please note that if a junior player represents the Club in a senior match, they will be expected to pay a £6 match fee.

**Please note**, that on signing up for club membership and playing at senior level, you will automatically be committed to being responsible for a minimum of **one cricket tea** per season.

We have continued the Concession subscription following feedback from members. Concessions cover anyone in full time education. Anyone who is unemployed does not fall under the concessions bracket, but any genuine hardship case needs to be brought to the Membership Secretary directly and will be treated in strict confidence.

If you would like to pay by Bank Transfer the details are as follows:

Sort Code: 60-14-10    Account Number: 88691934

You **MUST** put your name as a reference i.e. J Sharman - Subs

**Also**, if you choose to pay by this method it is **ESSENTIAL** to e-mail me to say when payment was made, the amount and if you are making multiple payments as a family then please show a breakdown of who the payment is for in your e-mail. If you choose to pay by cheque, then please make payable to STCC or you can pay by cash.

After doing this you will then need to return the registration form to me completed or amended and signed.

**By signing the registration form you agree that you have read and will abide by the Sileby Town Cricket Club code of conduct and the code of conduct on Social Media and that you have read and understood the Privacy Notice.**

## **SILEBY TOWN CODE OF CONDUCT**

Sileby Town cricket club is fully committed to safeguarding and promoting the wellbeing of all its members.

We believe that it is important that members, coaches, administrators and parents, carers or guardians associated with the club should, at all times show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with the club secretary, Dave King (07969 962979), Academy Chairman, Mark Barber (07443229804) or one of our Welfare officers, Dan Tompkins (07411 915085) or Patsy Huband (07956 009330).

### **Senior Club Code of Conduct**

- All members must play within the rules and respect officials and their decisions
- All members must respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Members must pay any fees for training, matches or events promptly
- Members are not allowed to consume drugs of any kind whilst representing the club

### **Junior Club Code of Conduct**

- All members must play within the rules and respect officials and their decisions
- All members must respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late
- Members must wear suitable kit – for training and match sessions, as agreed with the coach/team manager.
- Members must pay any fees for training, matches or events promptly
- Junior members are not allowed to smoke on club premises or whilst representing the club at competitions
- Junior members are not allowed to consume alcohol or drugs of any kind on the club premises whilst representing the club

### **Code of Conduct for Parents/Carers**

Sileby Town Cricket Club expects you as a parent/carers to abide by the following code of conduct:

- Encourage your child to learn the rules and play within them
- Discourage unfair play and arguing with officials
- Help your child to recognise good performance, not just results
- Never force your child to take part in sport
- Set a good example by recognising fair play and applauding the good performance of all
- Never Punish or belittle a child for losing or making mistakes
- Publicly accept officials' decisions
- Support your child's involvement and help them to enjoy their sport
- Use correct and proper language at all times



## **Code of Conduct on Social Media**

Sileby Town Cricket Club fully understands and acknowledges any player's/member's right to pass reasonable and considered comment on a specific match or on the sport in general. The club does, however, expect all such social media postings to be constructive and relevant given the potentially unrestricted audience of social media platforms.

The following conditions apply to any social media posting which relates either directly, or indirectly, to STCC. These conditions also apply to any posting that might reasonably be regarded as reflecting on the club in any way.

### **No social media posting may be made by a player/member which:**

- Contains any threatening, abusive, insulting or indecent language
- Discriminates on any grounds of race, colour, ethnic origin, nationality, faith, sexual orientation, social class or disability
- Is detrimental to the interests of STCC or to the game of cricket in general, or which brings STCC or the game of cricket into disrepute
- The individual could reasonably be expected to know would implicate a third party in any disciplinary or legal hearings. This may include, but is not restricted to, the copying and redistribution of any third-party social media posting
- The individual might reasonably be expected to know would undermine the unity of a team, and or the standing of STCC in general
- Discloses any matter which is confidential to STCC. This may include, but is not restricted to, team selection, tactics & injuries

All players/members are reminded that while an individual's opinions may not represent those of STCC, they can very easily reflect on the club. As such, all players/members are expected to consider the club's values as well as its long and proud history in any social media postings that they choose to make.

Any player/member failing to adhere to this code of conduct will face disciplinary measures and may be suspended or banned from representing/attending STCC.

Given the potentially severe sanctions following any breach of the code, players/members should keep all login details and passwords secure.

**By signing the registration form you also agree that you have read and understood the following Data Protection Policy.**

### **DATA PROTECTION**

The Club will use the information provided on this Membership Form (together with other information it obtains about the player) to administer his/her cricketing activity at the Club and in any activities in which he/she participates through the Club and to care for and supervise activities in which he/she is involved.

In some cases, this may require the Club to disclose the information to County Boards, Leagues and to the England and Wales Cricket Board, this will only be done in the case of personal information with the permission of the member and in accordance with the General Data Protection Regulations (2018). In the event of a medical issue or child protection issue arising, the Club may disclose certain information to doctors or other medical specialists and/or to police, children's social care, the Courts and/or probation officers and, potentially to legal and other advisers involved in an investigation.

**As the person completing the registration form, you must ensure that each person whose information you include in this form knows what will happen to their information and how it may be disclosed.**

Please make every effort to pay subscriptions early and ensure a completed registration form is submitted. Enjoy the forthcoming season.

Regards

Jane Sharman

## Sileby Town Cricket Club Membership Form (**Senior**)

### Privacy Notice

Under new laws coming into effect in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

Sileby Town Cricket Club take the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

Names of data controller	<b>SILEBY TOWN CRICKET CLUB</b>
Categories of personal data we collect	<ul style="list-style-type: none"><li>• Name and date of birth</li><li>• Contact details</li><li>• Medical/specific requirements information</li><li>• Disability information</li><li>• Emergency contact details</li><li>• Codes of Conduct agreements</li></ul>
Our sources of the personal data	We obtain personal data from: <ul style="list-style-type: none"><li>• The individual registering to join the club</li><li>• Club coaches and junior co-ordinator</li><li>• Play-Cricket database</li></ul>
Automated decisions we may take	None
Purposes for which we process personal data	The club will process the personal data for: <ul style="list-style-type: none"><li>• Administering bookings and attendance at sessions</li><li>• Dealing with medical needs/specific requirements</li><li>• Supporting the delivery of cricket sessions</li><li>• For training and competition entry</li><li>• Reporting of participation and any incidents and of figures and trends (including equality and inclusion information)</li><li>• For quality and improvement monitoring</li></ul>
Who we will disclose your personal data to	<ul style="list-style-type: none"><li>• Leagues</li><li>• The ECB</li><li>• Coaches and other volunteers for administrating training sessions</li><li>• The County Cricket Board that supports the local Cricket Club whose programmes you have registered for</li><li>• Volunteers who work at cricket clubs/venues to support the delivery of sessions.</li></ul>
Legal basis for processing your personal data	The legal basis for the collection and processing of your personal data is: <ul style="list-style-type: none"><li>• <b>for administration and programme delivery:</b> that it is necessary to fulfil the contract that you are going to enter into or have entered into with us</li><li>• <b>for dealing with medical needs:</b> that you have given your explicit consent or in your vital interests.</li><li>• <b>in all other cases:</b> that it is necessary for our legitimate interests which are to build a programme to encourage participation in cricket and does not prejudice or harm your rights and freedoms.</li></ul>
Your right to withdraw consent	Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.

Location of your personal data	The Club will keep your personal data within the European Economic Area.
How long we will keep your personal data for	<p>We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with Sileby Town Cricket Club as a member.</p> <p>3 years after you cease to be a member of Sileby Town Cricket Club or play an active part in Sileby Town Cricket Club, we shall delete your data.</p>
Your rights in respect of your personal data	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
Our contact details	<p><b>mail.</b> Jane Sharman 20 Stelle Way Glenfield, Leicester. LE3 8HN</p> <p><b>email.</b> <a href="mailto:subscriptions@silebytown.co.uk">subscriptions@silebytown.co.uk</a></p> <p><b>phone.</b> 0775 3632318</p> <p><b>website.</b> <a href="http://www.silebytown.co.uk">www.silebytown.co.uk</a></p>
Complaints	If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner's Office.

# Sileby Town Cricket Club

## Senior Membership

<b>Title</b>	MR	
<b>First Name</b>	A	
<b>Second Name</b>	N	
<b>Last Name</b>	OTHER	
<b>Address Line 1</b>	1 SAMPLE STREET	
<b>Address Line 2</b>	ANY VILLAGE	
<b>City</b>	ANY CITY	
<b>Post Code</b>	AB1 2CD	
<b>Home Phone</b>	00000 123456	
<b>Mobile Number</b>	0987654321	
<b>Email Address</b>	a.n.other@mailprovider.co.uk	
<b>DOB</b>	01-Jan-1970	
<b>Membership</b>	SNR	
<b>Age by 31st August</b>	49	
<b>Age Group</b>	OVER 18	
<b>Medical Notes</b>	HAYFEVER, ALLERGIES ETC	
<b>Emergency Contact</b>	MRS A N OTHER	
<b>Relation</b>	WIFE	
<b>Contact Number</b>	1234567890	
<b>Emergency Contact</b>	MR A N OTHER	
<b>Relation</b>	SON	
<b>Contact Number</b>	0987654321	

By signing the registration form above I confirm that I have received a copy of the club's Code of Conduct for Members and Guests and agree to abide by it.

I also confirm that I have read and understood the Data Protection Policy. I confirm that to the best of my knowledge all information provided in this form is accurate and I will inform the club of any changes to this information in a timely manner.

Name:

Signed:

Date: